1. Pick CHEQUE / DD CHALLAN Menu:

In https://pedservices.py.gov.in Home page, you will find a link as “CHEQUE / DD CHALLAN”.

(Fig 1.1)
2. Add Bills

On the next screen, add the bills by entering valid consumer number that want to pay by Cheque / DD.

3. Adding Multiple Bills

After adding a bill, the page will be displayed like (Fig 3.1) now consumer can add multiple bills by entering valid consumer no and clicking Add button.
4. Fill Mandatory Fields

After adding all the bills, fill the mandatory fields

- Name
- Cheque / DD Number
- Type (Cheque / DD)
- Cheque / DD Date
- Bank
- Bank Branch
- Bank IFSC Code

After filling all the mandatory fields, click on **Generate GRAS Challan.**
5. Generating GRAS Challan

On clicking **Generate GRAS Challan**, consumer will be redirected to GRAS Site on the next tab. Now select State Bank of India and Click on **Proceed**.

![GRAS Challan Image](image.png)

(Fig 5.1)

6. Note down GRN Number

GRN Number will be displayed as an alert message. Note down the GRN Number.

![GRN Number Image](image.png)

(Fig 6.1)
7. Take a Print Out of Challan

The Challan will be displayed like (Fig 7.1). Take a print out of the Challan.

![Challan Image]

(Fig 7.1)
8. Get Back to Pedservices

After obtaining the Challan, get back to pedservices site and Enter the Challan Details.

9. Successful Message

After clicking submit button, the Successful alert message will be displayed. After Successful message, consumer can pay bill in Cheque / DD enabled counter with the Challan.

(Fig 8.1)

(Fig 9.1)
Note:

- Before going counter for Cheque/ DD payment ensures that GRAS Challan and Cheque / DD are available.
- After counter payment Acknowledgement will be provided.
- After realization of Cheque / DD SMS will be sent to the payer Mobile number then receipt will be issued at counter by that Acknowledgement.